

FINANCIAL PLANNING COMMITTEE

ACTION SUMMARY

Thursday, January 17, 2019 – 12:30 PM

Members: Kathy Kossick (Chair), Beth Hassett (Vice-Chair), Terrence Jones

Advisory Committee Members: Ernie Brown, Walter Wyniarczuk

Staff: Julie Gallelo, Michele Peterson, Katie Cline, Eric Harrold, Gail Syputa

Absent: Beth Hassett

Call-in: Terrence Jones

1. Welcome/Call to order and Roll Call

Action: Meeting was called to order at 12:30PM. A quorum was established. Terrence Jones called into the meeting and is unable to vote because he is not physically attending the meeting (per Brown Act).

2. Public Comments on Off-Agenda Items

Action: None

3. Approve Draft Action Summary of October 4, 2018

Action: Wyniarczuk/Brown. Approved as recommended.

4. Approve 2019 Revised Meeting Calendar

Action: Brown/Wyniarczuk. Approved as recommended.

5. Receive Staff Updates

Action: Eric Harrold provided updates to attendees, which included:

- Interviews have been scheduled for hiring an Accounting Technician
- Kris Clinton was hired as a Program Planner to manage the new CalWORKS Home Visitation Initiative Program
- Review underway of an online database called Time Study Buddy to support MAA
- New contract being negotiated with Public Health for a perinatal services contract for Black Infant Health

6. Review and Comment on Financial Statements

Action: Eric Harrold led the discussion on the chosen accounts that showed a greater than 60% expenditure compared to what was budgeted. Some comments included:

- Discussed the process of funding the new HVI program
- Requested that a line item for sustainability be added to the Results of Operations. Julie Gallelo commented that it would evaluate our

success. Eric Harrold stated he would have to look at the whole concept and it is not currently on any normal budget report. He will report back if this could be a possibility.

- Will a question regarding substance abuse be included in the HVI questionnaire? Julie Gallelo will check and report back.
- Line Item (20291600) shows as Wan Allocation. Request was made for the description to read as WAN Allocation.

7. Approve Appropriations Adjustment Request in the amount of
~~\$2,394,914~~ \$2,269,914

Action: Brown/Wyniarczuk. Approval made after amended documentation was reviewed. This AAR will be going to the Commission in March 2019.

8. Committee Member Comments

Action: Member Wyniarczuk asked that a discussion on the new perinatal program be added to the next Advisory Committee meeting agenda.

Adjourned: 1:42PM

Respectfully submitted,



Gail Syputa, Clerk
First 5 Sacramento Commission